



## POSITION DESCRIPTION

<b>Position Title:</b>	<b>CYYBSS Bail Support Practitioners (after hours and on call supports casual)</b>
<b>Reports to:</b>	Chief Executive Officer and the CYBSS Bail Support Coordinator
<b>Classification:</b>	SCHCAD Award 4-5 (depending on experience)
<b>Goal of Position:</b>	Support vulnerable young people in Far North Queensland to comply with bail obligations.
<b>Vision:</b>	Youth <b>empowered</b> towards independence
<b>Mission:</b>	To provide a community-based, empowering, supportive, responsive and healing environment that meets the needs of vulnerable young people through the provision of holistic services that foster social, emotional, spiritual and physical well-being.
<b>Clients:</b>	Young people 10-17 years old who are at a high risk of/or currently remanded in custody. CYYBSS seeks to directly address the high rates of Aboriginal and Torres Strait Islander young people in remand and support young people to comply with bail obligations risk.
<b>Key stakeholders:</b>	<ul style="list-style-type: none"><li>• Young people 10-17 years old in the Cairns and Yarrabah region</li><li>• Youth Justice and legal stakeholders</li><li>• Colleagues at YETI</li><li>• CYYBSS partners Gindaja Treatment and Healing Centre (Yarrabah Justice Group) and the Youth Advocacy Centre</li><li>• Organisations that work in partnerships with us: - Government, Aboriginal and Torres Strait Islander organisations; non-government organisations, volunteer agencies and businesses.</li><li>• The wider community</li></ul>
<b>Our service practice principles:</b>	<ul style="list-style-type: none"><li>• Empowerment</li><li>• Social justice and human rights</li><li>• Accessibility and Acceptance</li><li>• Trauma informed</li><li>• Compassion and care</li><li>• Integrity and respect</li><li>• Harm minimisation</li><li>• Learning and changing</li><li>• Community focused</li></ul>
<b>Primary / Responsibilities:</b>	<ol style="list-style-type: none"><li>1. Provide direct support to vulnerable young people in Cairns to: increase the number of young people applying for and receiving bail; increase the number of young people completing bail conditions; and reduce the risk factors that lead to non-compliance with bail via individual and family supports.</li><li>2. Work closely with young people's families and care givers.</li><li>3. Liaise with Youth Justice, Queensland Police, Corrections,</li></ol>

- Legal Services, and other key external stakeholders.
- 4. Actively participate in training and professional development activities
- 5. Work in partnership with Bail Support co-workers from YETI, Gindaja Treatment and Healing Service and the Youth Advocacy Centre.
- 6. Engage in supervision with the CYYBSS Bail Support Coordinator as directed
- 7. Plan, manage and organise own work and setting of priorities.
- 8. Facilitate and/or participate in complex needs case coordination meetings.
- 9. Manage program brokerage funding in line with YETI policy and procedures

**General Duties:**

- Answer phones and perform reception duties when needed
- Assist to keep the premises clean and maintained
- Plan, manage and organise own work
- Be proactive and participate in a collaborative and supportive team environment which is non-judgemental
- Embrace cultural, ethnic and gender diversity and equality
- Other miscellaneous duties as required

**ESSENTIAL CRITERIA**

1. Appropriate tertiary qualifications and/or experience in working with vulnerable young people, particularly in relation to young people's involvement with the youth justice system.
2. Experience/ understanding working from culturally safe frameworks in particular with people from Aboriginal and Torres Strait Islander backgrounds.
3. Experience or have the ability to assess young people and family needs and develop individual case management support plans.
4. An understanding and commitment to the philosophies of harm minimisation and empowerment and commitment to working within a voluntary, place based, collaborative, timely and culturally safe model.
5. Be a positive role model with strong communication skills and have the ability to build rapport with young people from diverse backgrounds, practitioners and funding bodies.
6. High level organisational skills including the ability to be flexible, set priorities, manage time efficiently, have sound-problem solving skills and the ability to use word processing, email and the Internet.

**DESIRABLE CRITERIA**

1. Prior experience working in the field of criminal justice or the coordination of support and advocacy in responding to youth justice court matters and/or reduction of risk factors for offending behaviour
2. Knowledge/experience of working with youth who have complex and extreme needs and significant trauma backgrounds

**Conditions of employment:**

- 1 Conditions as per SCHCAD Award level 4-5
- 2 Casual or permanent part time employment
- 3 (a) Have current "Working with Children & Young People" Blue Card or conditional upon a positive notice of a "Working with Children & Young People" Suitability Check.
- 4 Driver's license