



## POSITION DESCRIPTION

<b>Position Title:</b>	<b>Schools Up North (SUN) Mental Health in Schools Coordinator</b>
<b>Reports to:</b>	Manager and Just North Coordinator
<b>Classification:</b>	SCHADS Award 6
<b>Goal of Position:</b>	Improved mental health professional support to staff of Secondary Schools in the Cape York and Torres regions.
<b>Vision:</b>	Youth <b>empowered</b> towards independence
<b>Mission:</b>	To provide a community-based, empowering, supportive, responsive and healing environment that meets the needs of vulnerable young people through the provision of holistic services that foster social, emotional, spiritual and physical well-being.
<b>Clients:</b>	Vulnerable young people aged 10 to 25 years old and their families.
<b>Key stakeholders:</b>	<ul style="list-style-type: none"><li>• Vulnerable young people</li><li>• Colleagues at YETI</li><li>• Volunteers and students with an interest to further their knowledge and skills in the youth development sector.</li><li>• Organisations that work in partnerships with us: - Government, Aboriginal and Torres Strait Islander organisations; non-government organisations, volunteer agencies and businesses.</li></ul>
<b>Our service practice principles:</b>	<ul style="list-style-type: none"><li>• Empowerment</li><li>• Social justice and human rights</li><li>• Accessibility and Acceptance</li><li>• Trauma informed</li><li>• Compassion and care</li><li>• Integrity and respect</li><li>• Harm minimisation</li><li>• Learning and changing</li><li>• Community focused</li></ul>

### Information for Applicants:

Applicants are requested to provide a letter of application as well as a current resume with the names of two professional referees/ current or previous supervisors.

Applications can be emailed in Word format only to: [genevieve@yeti.net.au](mailto:genevieve@yeti.net.au)

or posted to:

The Manager (Private & Confidential)  
Youth Empowered Towards Independence  
PO Box 172  
Bungalow 4870

**Applications close: 14th of July**

**Primary /****Responsibilities:**

1. Deliver mental health professional supports to staff of Secondary Schools in the Cape York and Torres Regions.
2. Support access to training and identify and share relevant resources.
3. Provide supports via an outreach model that includes significant travel during the school term.
4. Facilitate improved linkages with a range of community and regional stakeholders to address identified issues for school communities.
5. Work collaboratively with key stakeholders to support localised coordinated service models.
6. Write reports and undertake evaluations as directed.
7. Be familiar with YETI's Policies and Procedures and participate in the planning, development and maintenance of standards, policies, procedures and other therapeutic documents.
8. Actively participate in training and professional development activities and promote methods of service delivery which are based on contemporary, evidence-based, best-practice principles that are consistent with current trends and standards within the sector.
9. Engage in supervision with the Manager and Just North Coordinator as directed.
10. Plan, manage and organise own work and setting of priorities.

**SELECTION CRITERIA**

- 1 Appropriate educational qualifications and/or experience in relation to mental health and social and emotional wellbeing.
- 2 Experience in relation to training, community development and/or community education.
- 3 Knowledge and/or experience of issues relevant to working with Aboriginal and/or Torres Strait Island young people.
- 4 An ability to travel to remote communities in Cape York and the Torres Strait Islands and to stay for up to three nights away at any time.
- 5 Ability to work independently with minimal direction as well as collaboratively within a multi-disciplinary team.
- 6 High level organisational skills including the ability to set priorities, flexibility, time management, sound problem solving skills and ability to use word processing, email and the Internet.

**Conditions of employment:**

- 1 As per SCHCAD Award Level 6
- 2 Three months probationary period will apply.
- 3 a) Have current "Working with Children & Young People" Blue Card or conditional upon a positive notice of a "Working with Children & Young People" Suitability Check; and b) also subject to a criminal history check.
- 4 Driver's licence.